

ALIEN FLIGHT STUDENT PROGRAM:

COMMON ERRORS THAT CAN DELAY YOUR APPLICATION

1. Name does not match Passport EXACTLY.

- If the Passport has initials then enter the initials instead of full names in STEP 1.
 - If you have initials on your Passport please enter in STEP 2 the Full Name.
- Place all surnames from the Passport in the Last Name block.
- Place all given names in the First/ Middle Name blocks.

2. If your name is different on another document from what is on your Passport.

- Add that name in STEP 2: Other Names.
- When entering a name in Step 2: Other Names, you must enter the entire name..

3. Citizenship may have more than one country.

- At least one citizenship must start with the Date of Birth.
- At least one citizenship must end with “Present”.

4. Height and Weight are in the wrong scale.

- Use Inches or Centimeters.
- Use Pounds or Kilograms.
- Check to make sure you are using the correct scale.

5. The VISA numbers are written incorrectly.

- It is best to use the RED number in the lower right of the VISA.
- The Control Number is ALL numbers- some zeros have slashes, some do not.
- You may enter either number.

6. The dates are copied incorrectly.

- Please confirm all dates are correct

7. The Airman’s Certificate type rating is missing

- Does not show on the document uploaded
- The section that has the type rating was not uploaded

8. The addresses are not the physical buildings where you lived.

- Do not use a Post Box number.
- Do not use the flight school or company address.
- Please include a room number for apartments or hotels.