

STEP 1:

Register in IACRA by accessing the internet at the following address: <https://iacra.faa.gov>

Then choose **Register** option

The screenshot shows the IACRA website interface. On the left is a navigation menu with links: Home, What's new in IACRA, Frequently Asked Questions, Site Feedback, Contact Us, Training and Documentation, Available, and Certifications/Ratings. The main content area features a large banner with the IACRA logo and the text 'Integrated Airman Certification and Rating Application (IACRA)'. Below the banner is a descriptive paragraph about the application. On the right is a login/register form with fields for Username and Password, a 'Forgot Password?' link, and buttons for 'Login' and 'Register'. A warning message is visible at the bottom right of the page.

STEP 2:

Select Applicant

IACRA - Select Role(s)

Please select the role or roles below for which you would like to register.

Applicant

Applicant

Instructors

Air Carrier Flight Instructor - (CFR 121, 135)

Chief / Assistant Chief Flight Instructor - (CFR 141)

142 Recommending Instructor - (CFR 142)

Recommending Instructor - (CFR 61, 141)

Certifying Officers

Aircrew Program Designee - (CFR 121, 135)

Airman Certification Representative - (CFR 141)

Airman Certification Representative (FIRC only) - (FIRC)

Aviation Safety Inspector - (FAA)

Aviation Safety Technician - (FAA)

Designated Examiner - (CFR 61, 141)

Training Center Evaluator - (CFR 142, 121, 135)

Admin

School Administrator - (CFR 141, 142, 121, 135)

STEP 3:

Complete the next screen with your airman information.

If you **do not hold an FAA Issued Airman Certificate, please leave this section **BLANK****

IACRA - User Profile Information

Certificate Information

Airman Certificate Number ?

Date of Issuance

Airman Certificate Number
Please enter your Airman Certificate Number as it is shown on your certificate. [Click Here](#) to learn what IACRA requires for a certificate number.

- Please ensure that your certificate number and date of issuance match those on your paper certificate.

Ensure that your name matches your passport (the official government ID).

This includes multiple last names and hyphenated last names.


Personal Information

Please Note: The total length of your first and middle names must be less than 50 characters.

First Name ? No First Name

Middle Name ? No Middle Name

Last Name

CONTINUE TO FILL OUT REMAINING SECTIONS OF THE IACRA - User Profile Information PAGE. Use the  to assist you with help on a field.

When Creating your User name and Password, please ensure that you are selecting characters that would be consistent with an **American Keyboard.**

User Name / Password

Create Your Unique IACRA Login

User Name ?

Password ?

Confirm Password

Your Unique IACRA Login

User Name

You will be required to log in to your application while you are at the FSDO office.

STEP 4:

After you select ,

The IACRA system will generate an FTN. Please record this number to be used in filling out your application.

FTN: _____

USER NAME: _____

PASSWORD: _____

STEP 5:

Return to the [Return to IACRA Home Page](#) to fill out your application by entering your USERNAME and PASSWORD and selecting .

Username:

Password:

[Forgot Password?](#)
 or [Register](#)

This will allow you to fill out the 8710-1 electronically and submit your application prior to arrival at the Orlando FSDO.